

## What Hurdles Will We Have to Overcome When Implementing ISO Management Systems

<i>Hurdles</i>	<i>Strategy</i>	<i>How?</i>
Company-wide Buy-in	<ul style="list-style-type: none"> <li>• Get management commitment before you begin</li> <li>• Include multiple levels of the organization on the implementation team</li> </ul>	<ul style="list-style-type: none"> <li>• Management awareness training (w/ clear indicators of positive bottom line impact)</li> <li>• Solicit nominations from union leadership (if any)</li> <li>• Identify potential nay-sayers and historical complainers and include them on the team</li> <li>• Provide good early training on what the process will entail</li> <li>• Have management speak directly to commitment</li> </ul>
Where to start	<ul style="list-style-type: none"> <li>• Gap analysis</li> <li>• Leverage off of existing systems</li> </ul>	<ul style="list-style-type: none"> <li>• Review current systems against ISO requirements</li> <li>• Review current systems against ISO requirements</li> <li>• Look at ISO systems already in place</li> </ul>
Aspect identification	<ul style="list-style-type: none"> <li>• Define "aspects" and "impacts" early in the process</li> <li>• Broad-based participation</li> </ul>	<ul style="list-style-type: none"> <li>• Training for ISO team with clear examples and exercises</li> <li>• Set aside specific time to have a varied group of people brainstorm aspect identification</li> </ul>
Writing procedures	<ul style="list-style-type: none"> <li>• Have procedures written by personnel involved</li> </ul>	<ul style="list-style-type: none"> <li>• Set-up a process</li> <li>• Get a consultant involved to meet deadlines</li> </ul>
Document control	<ul style="list-style-type: none"> <li>• Assure that all documents are controlled during review process and all copies are control copies</li> </ul>	<ul style="list-style-type: none"> <li>• Set up tracking system</li> <li>• Use a Lotus-notes or similar system for document control during the process</li> <li>• Automate - electronic systems</li> </ul>